

RENTAL APPLICATION

RiverTowne Properties

Mailing: P.O.Box 604
Freeland, MI 48623
Telephone 989-941-6111
FAX 989-692-0142

Office: 5474 Garfield Rd.
Suite #2
Saginaw, MI 48603

FOR OFFICE USE ONLY	
DATE _____	ADDRESS _____
RENT \$ _____	MOVE-IN _____

NOTICE: Co-Applicant, other than spouse, must complete separate rental application form.
The undersigned hereby make this application, with **\$25.00 fee**, to rent an apartment or duplex and certifies the answers to this application to be correct. The undersigned further realizes that this is an offer to rent and does not constitute acceptance for rental on the part of the owners.

PERSONAL INFORMATION

Applicant's Full Name _____ D.O.B. _____
Social Security No. _____ Driver's License No. _____
Spouse's Full Name _____ D.O.B. _____
Social Security No. _____ Driver's License No. _____

Full Names of All Other Occupants:	Relationship to You	Date of Birth

How Many Pets Do You or Other Occupants Own? _____
Kind of Pet, Breed, Weight and Age? _____
How Did You Hear About Our Property? _____

RESIDENCE HISTORY

Present Address _____ City _____ Zip Code _____
How Long? _____ Present Phone () _____ Cell Phone _____
Present Landlord or Mortgage Co. _____ Phone () _____
Monthly Payment \$ _____ Reason for Moving _____

EMPLOYMENT INFORMATION

Your Status: Employed Full-Time Employed Part-Time Student Retired Not Employed
Current Employer (Or Most Recent) _____ How long? _____
Address _____ Phone () _____
Position _____ Supervisor _____
Gross Monthly Salary \$ _____ Household Gross Monthly Income \$ _____
Spouse's Status: Employed Full-Time Employed Part-Time Student Retired Not Employed
Current Employer (Or Most Recent) _____ How long? _____
Address _____ Phone () _____
Position _____ Supervisor _____
Gross Monthly Salary \$ _____

If there are other sources of income you would like us to consider, please list income, source and person (Banker, Employer, etc) who we could contact for confirmation. You do NOT have to reveal alimony, child support or spouses annual income unless you want us to consider it in this application.

Amount \$ _____ Per _____ Source _____ Phone () _____
Amount \$ _____ Per _____ Source _____ Phone () _____

Comments _____

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OTHER INFORMATION

Total Number Of Vehicles (Including Company Vehicles) _____
Other Motorcycle, Boat, Trailer, etc. _____

Date Occupancy Requested _____

Household Gross Monthly Income \$ _____

Have You Or Spouse Ever: Been Sued for damage to rental property? Y / N
Been evicted or asked to move out? Y / N Been sued for non-payment of rent? Y / N
Declared Bankruptcy? Y / N Broken a Rental Agreement or Lease? Y / N
Have you/spouse or any occupant been convicted or pleaded guilty to a felony? Y / N

In Case Of Personal Emergency, Notify _____ Relationship _____
Full Address _____
Home Phone () _____ Work Phone () _____

How did you find RiverTowne Properties?
__referral __yard sign __website __zillow __craigslist __other

I hereby apply, upon approval, to lease the above described premises for the term of 12 months and agree that the rental is to be payable in advance on the 1st day of each month. As an inducement to the owner of the property and to the agent to accept this application, I warrant that all statements above set forth are true; however, should any statement made above be a misrepresentation or not a true statement of facts, the **advance payment of the first month's rent will be forfeited** to offset the agents cost, time, and effort in processing my application.

The below signed hereby grants permission to RiverTowne Properties of Freeland, Michigan, (the landlord and owner), or its authorized agents to obtain information landlord deems necessary to process my rental application. This information includes, but is not limited to my past and present employment status, my past and present consumer credit record, my mortgage and rent payment record and my criminal record. I understand and agree that a photocopy of this form will serve as authorization for landlord to obtain such information. The information to be obtained will be used by landlord to determine whether the applicant(s) shown above will qualify to lease property. The information will not be disclosed outside of RiverTowne Properties without your consent except to the person or company verifying the information including, but not limited to verifying other credit information and as permitted by law. You do not have to give us this information, but if you do not, your rental application may be delayed or rejected.

If applicant is approved and the advance payment of the first month's rent is paid to reserve the rental property, then applicant decides not to take the apartment/duplex, the advance rental payment is non-refundable for each day of the ensuing month the unit remains unrented.

Applicant's Signature

Spouse's Signature

Date Signed

This Application **Approved** **Not Approved** **Notified By:** **Letter** **Phone** **In Person**
By _____ Title _____ Date _____